



Film Festival Request Form

Criteria that must be met for consideration by Regal Entertainment Group (R.E.G.):

- 1) Festival request must be submitted at least Three (3) months in advance.
- 2) Festivals will not be held on more than one weekend or during the following dates: **May 1 – Labor Day, Mid. Nov. – Mid. Jan., & 4 weeks surrounding Academy Awards.**
- 3) Festivals must provide a copy of their Certificate of Insurance
(\$1 million liability limit – naming REG as Additional Insured)
- 4) Sponsorship value will be taken into account by the Festival Committee when determining rental rates
- 5) Non-profit Festivals must provide current proof of 501(c)(3) status.
- 6) All Festivals must sell their own tickets and are responsible for all cash control and security of that money.
- 7) Festivals must provide and operate all necessary equipment needed for playback of non-DCP presentations.
- 8) Festivals must provide hotel room for R.E.G. Corp. personnel upon request. *(Regal will give advance notice)*

By Submitting the Film Festival Request Form, you agree with the above requirements.
All applicable criteria must be met before we will consider any proposal.

Send the completed Festival Information Form and all applicable forms to:

FilmFestivalRequest@regalcinemas.com

OR

Film Festival Request
Regal Entertainment Group
7132 Regal Lane
Knoxville, TN 37918

Thank you for your interest in Regal Entertainment Group!